

Position Description

POSITION TITLE: MEDICAL EDUCATOR – Workshops

TIME FRACTION: 0.2 EFT

REPORTS TO: Director of Training

INTRODUCTION

The RVTS is a vocational training program, which is available to isolated doctors who under ordinary circumstances could not complete vocational training except by leaving their communities. The program offers training which qualifies its graduates for vocational training awards through RACGP and ACRRM and by extension, for Vocational Recognition (VR) with Medicare Australia. The program has been specially designed to accommodate the particular circumstances of remote practice and indigenous communities, and to offer a high quality educational experience. It is characterised by its remote supervision model, use of innovative information and communication technologies, individualised learning programs, population health focus and community involvement.

RVTS delivers training to two streams of registrars:

- Remote Stream – Rural and Remote RVTS training; and
- Aboriginal Medical Services Stream (AMS) - RVTS training provided to doctors working in ACCHSs

RVTS conduct two clinical workshops each year for its registrars covering a range of areas including procedural skill development, communication skills, professionalism, fellowship examination preparation, emergency medicine training, information technology for remote learning, cultural training, and specific clinical topics. The Medical Educator (ME) for Workshops will work together with other Workshop MEs and admin staff to develop and maintain this important part of the RVTS program.

KEY RESPONSIBILITIES

- Together with the Workshop planning team, develop skills-based training for events as discussed with the Director of Training
- Review and write educational content for virtual and face to face workshops
- Assist with developing the overall program design for Workshops as integrated into the RVTS Education Plan
- Brief ME's and contract ME's on their allocated sessions and how those sessions are to operate.
- Facilitate sessions at the RVTS Workshops

OTHER RESPONSIBILITIES

The Medical Educator will:

- Contribute to the overall development of the RVTS
- Contribute to the development of policies and procedures especially in relation to educational delivery.
- Participate in ongoing professional development activities with specific reference to medical education.
- Assist with the delivery of other RVTS educational activities such as workshops, facilitation of webinars and online discussion forums as needed.
- Presentation of the RVTS experience at conferences and/or publication of RVTS experience in peer reviewed journals if required
- Provide reports to the Director of Training outlining progress of key responsibilities
- Perform other duties as required by the Director of Training

KEY SELECTION CRITERIA

- AHPRA Registered Medical Practitioner, preferably with FRACGP and/or FACRRM
- An understanding of the nature of general practice in Rural, Remote, Aboriginal and Torres Strait Islander communities
- Evidence of good communications skills
- Experience in developing content for skills training is desirable
- Ability to work effectively and cooperatively as a member of a professional team while being individually accountable
- Demonstrated understanding of current general practice vocational training
- Demonstrated understanding of educational principles and methods of teaching and learning
- A record of continuing professional development
- Ability to travel nationally
- Experience in providing medical services to Rural and Remote communities is highly desirable